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UNIDROIT 2024
Ref: AC 1334

- c. Supporting work related to UNIDROIT's specialised workstreams focused on (i) taking stock of how our relevant instrument(s) have performed in the past; (ii) analysing the strengths and weaknesses of the instrument(s); and (iii) proposing a way forward in each thematic area, with specific recommendations.
- d. Supporting other administrative activities related to the Centenary, including (i) financing initiatives, (ii) strengthening UNIDROIT's Institutional Framework, preparation of Historical Volumes, dissemination of UNIDROIT's work in additional languages, and modernisation of UNIDROIT's operation.

9. _____ Master's degree or higher in management, administration, social sciences, languages or law. Preference will be given to candidates with backgrounds in English translation, foreign languages, and international studies. The scholarship application requirements can be found on the China Scholarship official website <https://www.csc.edu.cn/article/2769>.

10.

- a. Experience in organising large-scale international conferences, with comprehensive knowledge of all stages from planning to execution.
- b. Proven ability to coordinate resources, manage schedules, and maintain effective communication with all involved parties. Experience with international organisations is highly preferred.
- c. Experience in the drafting, proofreading, editing and formatting of reports, letters, agendas, memos and other documents.

11.

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- a. Language Proficiency: Minimum IELTS score of 7.0 or TOEFL score of 94. Strong English communication skills, both written and spoken (English is the primary working language).
- b. Multitasking and Deadline Management: Skilled in handling multiple tasks effectively, meeting deadlines under time constraints.
- c. Organisational Abilities: Highly detail-oriented, capable of efficiently managing complex tasks to ensure that conferences and events run smoothly and to schedule.

12. _____ Applications (comprising of a Cover Letter, CV and references) can be submitted to _____@_____ no later than _____ 0